

TIPS FOR BEING AN EMPLOYER SITE

REMEMBER!

The purpose of the internship is to provide youth professional experiences to help them make informed college and career decisions. We want them to work under the supervision of a skilled employee while learning standards of conduct for workplace behavior.

This internship focuses on:

CAREER
INTERESTS



LEARNING
EXPERIENCES

PROFESSIONAL
DEVELOPMENT

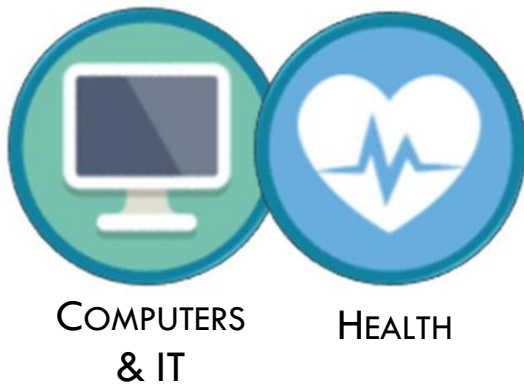
WHAT WE EXPECT FROM YOU AS A SUPERVISOR:

- Guarantee that the intern will have a learning and fun experience!
- Provide tasks no more or less than 20 hours per week, during 10 weeks.
- Provide feedback and orient the intern in their daily tasks. The supervisor must provide a biweekly formal supervisory meeting with the intern.
- A great attitude to work with people from different backgrounds.
- Be a mentor to them! Remember that this internship is an opportunity to provide employment skills as well as a learning experience.

WHAT THE INTERNS ARE LOOKING FOR:



TOP FIELDS



An internship in these areas will more likely receive an intern since these are the most desired career fields.

TIPS FOR INCREASING THE CHANCE OF HAVING AN INTERN:

- Most of the interns have a basic or no knowledge in computer skills. Requiring these skills will limit the number of interns that will apply for your position.
- Positions that do not require advanced English proficiency will be highly ranked.
- Working for summer is great, but having the possibility to work afterschool is even better! Positions that can ensure ongoing employment will be prioritized.