



Planning and Development Services

2001 S. State Street N3-600 • Salt Lake City, UT 84190-4050

Phone: (385) 468-6700 • Fax: (385) 468-6674

www.pwpds.slco.org

Request to Close Business License Account

Business Name: _____ Account #: _____

Business Address: _____

Date all Business Activity will Cease: _____

Current Owner Forwarding Address: _____

Phone: _____

I CERTIFY THAT ALL BUSINESS ACTIVITY HAS CEASED

AT THE ADDRESS AND ON THE DATE STATED ABOVE.

Signature: _____

Print Name: _____

Title: _____ Date: _____

Per Utah Code 17-53-216(4)(b) a county may charge a license fee for a home based business unless the combined offsite impact of the home based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.

If you are seeking exemption from business license fees under Utah Code 17-53-216(4)(b) please notify our office in writing and explain how your business meets the exemption requirements. Please send your notification to businessinfo@slco.org or Salt Lake County Planning & Development Services, Business Licensing, 2001 S State St. N3-600, Salt Lake City, Utah 84190.