

FORM C Blue Box – Office Use

Business License Information Change Request

Commercial

Home Business

Business Name:

Business License #:

BUSINESS LOCATION CHANGE*

_____	TO	_____
_____		_____
_____		_____
Old Business Address		New Business Address

**Attach Verification of Zoning Compliance*

BUSINESS NAME CHANGE

_____	TO	_____
Old Business Name		New Business Name

AGENT ADDRESS CHANGE

(If new owner, a new business license application is required)

_____	TO	_____
_____		_____
_____		_____
Old Agent Address		New Agent Address

MAILING ADDRESS CHANGE

_____	TO	_____
_____		_____
_____		_____
Old Mailing Address		New Mailing Address

Change of Corporate Members: _____

Corporate officers/partners/members:

(1) _____ (2) _____

(3) _____ (4) _____

Corporate Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Email: _____

I certify that I am authorized to request these changes:

Signature Owner / Authorized Business Representative Date: _____

Phone: _____

I would like my Business License Renewal Form sent to:

Owner's Mailing Address Business Address Corporate Address

Please make sure all information is correct. Your new license will be mailed to you.

The property listed above has been approved for the following use:

Copy of Zoning Approval Letter Attached Copy of Approved Site Plan Attached

The approval is subject to the following conditions: *(please list, or indicate none)*

No signs are approved with this application, a separate application is required.

Land Use Verification Number:

Zone:

Original Approval Date:

Zoning Authorization:

Print Name Authorized Signature Date

Salt Lake County Code of Ordinance Chapter 5 Business License Regulations

Office Use Only

Application Received by: _____

Changes Completed on: _____

New License Mailed on: _____

Fees Due: Reprint Business License: \$ _____

Transaction Number: _____ Cashier: _____ Date Paid: _____

Occupancy Classification:

Print Name: _____

Signature: _____

Date: _____

Home Business Fee Exemption

Per Utah Code 17-53-216(4)(b) a county may charge a license fee for a home based business unless the combined offsite impact of the home based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.

Are you seeking exemption from Business License fees under Utah Code 17-53-216(4)(b) or 10-1-203(7)(b) ? Yes No

If yes please explain how you meet the exemption requirements.