

## Employee Customer Service Recognition Award

Recommend your co-worker for providing excellence in customer service for internal or external Salt Lake County customers.

Three categories will be used to determine what customer standard was met and utilized by the employee. The categories represent Salt Lake County Customer Service Standards and Values:

### Outstanding in the Field

Being *Outstanding in the Field*, the employee demonstrates the exemplary job responsibility in an outstanding manner. This employee performed their job with integrity while providing outstanding service to the community.

### The Heart of It

*The Heart of It* represents the fundamental value of caring for the customer and respecting their needs. This employee has demonstrated by their actions that they care about the customer and / or the fellow employee. This employee shows us that excellent service is provided for all.

### Behind the Scenes

This *Behind the Scenes* employee has gone above and beyond their job responsibilities. These extra details and unseen tasks have improved our service to the customer with integrity and excellence. This employee has committed care and passion for their service.

Submit nominations to:

[customerservice@slco.org](mailto:customerservice@slco.org)

Please submit nominations by the end of each month to be reviewed. Nomination form is on Page 2.



# SALT LAKE COUNTY Employee Customer Service Recognition Award

Recommend your co-worker for providing excellence in customer service. Recognition can be for service provided to the internal or external customer.



## TO A... WINNING NOMINATION

**1. WHY IS HE/SHE A CUSTOMER SERVICE STAR!**

**1. TELL US THE STORY**

**2. BE SPECIFIC ... DETAILS MATTER!**

**3. WHAT WAS THE IMPACT ON THE INTERNAL AND/OR EXTERNAL CUSTOMER?**

Nominated Employee:

Agency:

Supervisor:

Which category – circle one:

*Outstanding in the Field*

*The Heart in It*

*Behind the Scenes*

Why? Please provide an explanation of why he/ she deserves this award:

Nominated By:

