

PeopleSoft Project: eProcurement



eProcurement is the PeopleSoft module we will use to:

- create and manage requisitions
- check budget availability (pre-encumber funds)
- manage approvals
- process and dispatch purchase orders (encumber funds)
- receive goods
- track status of purchases

eProcurement integrates with other PeopleSoft functions:

- Strategic Sourcing (bidding for goods and services)
- General Ledger
- Asset Management
- Project Costing
- Payables

Advantages of eProcurement:

- reduces data entry errors
- integrated system reduces general ledger and budget errors
- easy to check the status of reqs, po's, and payments
- reporting capability is robust and real-time

How can I find out more about the PeopleSoft Project and Position Management?

Talk to the County's Subject Matter Experts (SMEs) or other members of the Project Team. Tony Jolley (80308) is the Subject Matter Expert for Purchasing and Melani Martinez (80671) is the ePro expert.

FACT SHEET